

**Minutes of the Organizational Governing Board Meeting
Amphitheater Public Schools
Tuesday, January 9, 2024**

An Organizational public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, January 9, 2024, beginning at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

Governing Board Members

Ms. Deanna M. Day, M. Ed., President
Ms. Vicki Cox Golder, Vice President
Dr. Scott K. Baker, Member
Mr. Matthew A. Kopec, Member
Ms. Susan Zibrat, Member

Superintendent's Cabinet Members

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Elizabeth Jacome, Director of Curriculum and Assessment
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Julie Valenzuela, Director of 21st Century Education
Ms. Michelle Valenzuela, Director of Communications

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Day called the meeting to order at 6:00 p.m. and invited members of the audience to sign the guest register.

2. PLEDGE OF ALLEGIANCE

Superintendent Jaeger introduced J. J. Letts, Principal of Coronado K-8 School. Ms. Letts thanked the Governing Board for the opportunity to lead the pledge tonight. She introduced Travis, Addyson, Josh, Isabelle and June. The students said the pledge and introduced their families in attendance.

Vice President Cox Golder presented the students with certificates of recognition. A picture was taken with the students, Ms. Letts, the Governing Board, and Superintendent Jaeger.

3. RECOGNITION OF STUDENT ART

The Coronado K-8 School art teachers were unable to attend the meeting. The students that had art displayed explained the idea behind their piece and the media they used to create it.

4. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING

President Day announced that the Special Governing Board meeting would be held on Tuesday, January 23, 2024 at 5:30 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

5. INFORMATION

A. Nomination and Election of Governing Board President and Vice President

Arizona law, A.R.S. §15-521, requires that the Governing Board hold an organizational meeting annually between January 1 and January 15. The same section of Title 15 requires that the Board elect a president from among its members. The President of the Board presides over all meetings of the Board, in accordance with Arizona law and District Policies.

A.R.S. §15-521(D) provides that the Board must prescribe rules for its own governance. Governing Board Policy BDA, one of the Governing Board rules of governance, does require the election of a

clerk, which the Board has traditionally designated as “Vice-President”. The Vice-President presides over all meetings of the Board at which the President is not present.

The nomination of officers, under Roberts Rules of Order, may be done by open nomination. The President initiates this method by simply calling for nominations from the floor. Alternatively, any member could offer a motion that nominations be made from the floor. After passage of such a motion, or upon initiation by the President, the current President takes all nominations for the office of president first. Board members may, alternatively, move the nomination of a candidate, requiring a second and a passing vote for the nominee to be placed on the slate of candidates. This of course, adds an additional step to the election process and is not recommended for small bodies like the Board.

Nominees may decline their nomination prior to any vote. When it appears no further nominations are forthcoming, the President may close the floor to further nominations, or it may be closed upon a passing motion to do the same.

Under Roberts Rules, there are technically several ways of conducting the election of officers following the nomination process; those that are practicable and applicable to the election of Governing Board officers are described below. Secret balloting, for example, is permitted by Roberts Rules, but not by the Arizona Open Meeting Law. Once again, any one of the alternative methods below may be used – either upon selection of method by the current President or by motion (the latter of which controls in the event of conflict). If a voting method is selected, the chair should explain how the matter will proceed prior to the vote being taken.

Acclamation. *If there is only one nominee for an office, the chair of the meeting can simply declare the individual is elected, rather than taking a vote.*

Voice or Other Voting. *Absent election by acclamation, a vote of the Board on nominees is required by voice, roll call, show of hands or rising (where Board members stand). Roberts provides that, unless a method of voting is selected upon motion, the chair will decide the method based upon the nature of the election, closeness of the expected vote, and the size of the group.*

The current President announces the result of a vote formally, for the record. Until that announcement, Roberts permits any Board member to change their vote. In the event of a tie between nominees, the chair may call for a new vote to determine the tie.

Superintendent Jaeger introduced the item and provided an overview of the Governing Board Officer election process (*as stated above*) beginning with the office of the Presidency and then followed by the Vice President, who serves in the absence of the President. Superintendent Jaeger said the nomination of the Vice President is overseen by the newly elected President.

President Day began by asking if any Governing Board members wished to offer a nomination for President. President Day nominated Dr. Baker; Vice President Cox Golder seconded. There were no other nominations and through acclamation, Dr. Baker was declared President.

Ms. Day passed the gavel to President Baker and he continued the meeting.

President Baker asked for nominations for Vice President. Vice President Cox Golder nominated Ms. Zibrat for the Office of Vice President; Ms. Day seconded. There were no other nominations and through acclamation, Ms. Zibrat was declared Vice President.

The Certificate of Election of Governing Board President and Vice President was signed by all Board members and will be forwarded to the Pima County School Superintendent’s office.

6. PUBLIC COMMENT

There were no comments.

7. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

Superintendent Jaeger stated administration recommends the approval of following Consent items.

Ms. Cox Golder moved for Consent Agenda Items 8. A.-L. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Baker, Vice President Zibrat, Ms. Cox Golder, Ms. Day and Mr. Kopec. Opposed – 0. Consent Agenda Items 8. A.-L. passed.

A. Approval of Appointment of Administrative Personnel

Administrative personnel appointments were approved as listed in Exhibit 1.

B. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 2.

C. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 3.

D. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 4.

E. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 5.

F. Approval of Stipend for Coaching Volunteers

Stipend for Coaching Volunteers were approved as listed in Exhibit 6.

G. Approval of Minutes of Previous Meeting(s)

The Governing Board approved minutes from the November 14, 2023 and December 5, 2023 meetings as submitted in Exhibit 7-8.

H. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,938,882.34

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 9.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1136	\$636,991.70	1137	\$225,319.66	1138	\$227,998.14
1139	\$247,473.18	1140	\$13,167.80	1141	\$23,278.45
1142	\$19,149.70	1143	\$5,615.57	1144	\$124,162.79
1145	\$48,079.06	1146	\$399,723.10	1147	\$131,534.03
1148	\$488,466.57	1149	\$42,805.70	1151	\$23,060.82
1152	\$5,923.59	1159	\$553.97	1160	\$17,872.62
1153	\$35,705.06	1154	\$262,657.53	1155	\$221,100.82
1156	\$630,949.02	1157	\$63,372.62	1158	\$383,911.31
1162	\$222,819.88	1163	\$286,565.21	1164	\$1,331.98
1165	\$122,180.29	1166	\$27,112.17		

I. Acceptance of Gifts

Gifts were accepted by the Governing Board as submitted in Exhibit 10.

J. Receipt of October and November 2023 Report on School Auxiliary and Club Balances

The Governing Board approved the Receipt of October and November 2023 Report on School Auxiliary and Club Balances as submitted in Exhibit 11.

K. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants

The Governing Board approved Arizona Department of Administration School Facilities Division Building Renewal Grants as submitted in Exhibit 12.

L. Approval of Out of State Travel

The Governing Board approved requests for Out of State Travel as submitted in Exhibit 13.

8. PUBLIC COMMENT

There were no comments.

9. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

Ms. Day asked for an update on E-Sports. Superintendent Jaeger said that the Governing Board members will be provided with some information in the near future.

10. ADJOURNMENT

Ms. Day moved to adjourn. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 5. President Baker, Vice President Zibrat, Ms. Cox Golder, Ms. Day and Mr. Kopec. Opposed – 0. The meeting adjourned at 6:15 p.m.

Jen Anderson Gretchen Hahn
Minutes respectfully submitted for Governing Board Approval
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Governing Board Office Secretary

February 7, 2024

Date

Scott K. Baker
Scott K. Baker Ph. D., Governing Board President

February 13, 2024

Date